

**MINUTES OF THE FINANCE COMMITTEE
OF THE VILLAGE OF CAMPTON HILLS
June 12, 2008
VILLAGE HALL
40W115 CAMPTON CROSSINGS DRIVE, UNIT B
CAMPTON HILLS, ILLINOIS**

Call to Order

The Finance Committee meeting was called to order at 7:15PM by Chairman Bertsche on Thursday, June 12, 2008 in the Village Hall, pursuant to notice given and presented as provided by law.

Roll Call

Chairman Bertsche called the roll.

Members Present: Chair Bertsche, Village President Smith, Village Treasurer Catalano, Committee Members J. Strauss, R. Pollack, K. Pretet (arrived at 7:17), and J. Casacchia (arrived at 7:17)

Also present: Greg Anderson (Chief of Police).

Minutes

- Minutes from May 1, 2008 and June 5, 2008 meetings were approved.
- Overtime Policy Discussion
 - Chief Anderson
 - Indicated the current informal policy is 'kind of working'.
 - The work week for police begins on Saturdays at 7:00AM.
 - Overtime pay begins after 40 hours 'paid' per work week.
 - Committee Consensus
 - Paid time off, vacation, sick days, count as 'paid' hours.
 - 'Comp time', in lieu of pay, is allowed at overtime rates if overtime is earned.
 - Wording change for Chief Anderson's policy, option 2: Change 'approved hours' to 'paid hours'.
- Police Staffing
 - Chief Anderson proposed increasing part-time hours to cover staffing needs during Summer – about a 6-week time period – about \$4800.00 increase.
- Chair Bertsche – Role of the Finance Committee is to keep the finances within the bounds of fiscal responsibility.

➤ Roads

- Committee discussed various options for how to allocate available revenues to Plato Road repair needs.

➤ Appropriation and Operating Budget

- Reviewed expected revenues for FY09.
- More work is required to fill-in additional operating budget line detail.

➤ Automatic Payment Option

- J. Strauss suggested we start with 'just a few' payments to ensure we understand the process and cash flow control.
- President Smith suggested we utilize the Illinois Fund as it offers better overdraft protection.
- President Smith wants to obtain Village Board approval of this option. At the next Finance Committee Meeting, the Committee will review the revised language of the policies before making a recommendation to the Board.

➤ New Business

- Committee reviewed Treasurer Catalano's contract agreement.
 - There was a question as to whether the 30K maximum included a one-time setup cost for QuickBooks.
 - R. Pollack recalled that there was an \$1800.00 QuickBooks setup fee as part of the original contract negotiation.
 - Committee agreed that the total FY08 contract compensation should be \$31,800.00.
 - Treasurer Catalano will work on a new agreement to further clarify hours and other work load factors.

Next Meeting

July 10, 2008 at 7pm at
VILLAGE HALL
40W115 CAMPTON CROSSINGS DRIVE, UNIT B
CAMPTON HILLS, ILLINOIS

Adjournment

The meeting adjourned at 10:15PM.