

**VILLAGE OF CAMPTON HILLS
BOARD OF FIRE AND POLICE COMMISSIONERS
MINUTES OF SPECIAL MEETING
August 13, 2008**

1. Call to Order

Chairman Nowicki called the meeting to order at 17:03.

2. Roll Call

Present: Commissioners Dennis Nowicki, Emad Eassa, Christian Boissonnas. Also in attendance: Police Chief Greg Anderson.

3. Approval of Minutes:

Boissonnas moved and Nowicki seconded approval of the Minutes of the Special Meeting of July 9, 2008. The motion passed on a voice vote.

4. Public Comments:

None.

5. Communications:

Chief Anderson reported the receipt of the following:

- An information package from the Illinois Fire and Police Commissioners Association.
- A reply from Donna McDonald of Arnstein & Lehr LLP to the Commission's questions about hearings.
- A document from the Illinois State Archives dealing with the disposal of local records.

6. Old Business:

- a. Review and act upon the *Rules and Regulations of the Village of Campton Hills Board of Fire and Police Commissioners*

Boissonnas moved Eassa seconded to approve Chapter V of the Board's *Rules and Regulations*. The motion passed unanimously on a voice vote.

The Board also decided that it will revisit its rules dealing with the hiring process in light of our experience of the past year. This review will start at the next meeting

7. New Business:

- a. Review and act upon requirements of the Illinois Local Records Act.
The Board received application forms from the Illinois State Archives for the authority to dispose of local records. Boissonnas will create a file structure for the Board's documents to match that in the application. Chief Anderson will file the application with the State Archives on behalf of the Board.

- b. Review and act upon the appointment of James Liepins as full-time police officer.

The commissioners reviewed the results from James Liepins employment tests. These were found to be satisfactory. Chief Anderson stated that he was satisfied with Liepins's performance as a part-time officer and that he brings a set of skills needed by the Department. Eassa moved and Nowicki seconded that James Liepins be appointed to a position as a full-time police officer for the Village of Campton Hills. The motion passed on a roll call: Nowicki, aye; Eassa, aye; Boissonnas, aye.

- c. Additional Items from Village President, Trustees, Staff, or Citizens.
None.

8. Next meeting:

Wednesday October 1st, 2008, at 17:00 at the Campton Hills Village Office.

Adjournment:

Boissonnas moved and Eassa seconded to adjourn the meeting. The motion passed unanimously on a voice vote. The meeting was adjourned at 18:52.

Respectfully submitted



Christian M. Boissonnas
Secretary

Approved by the Board of Fire and Police Commissioners on: December 3, 2008
Date