



40W115 CAMPTON CROSSINGS DRIVE, UNIT B
 CAMPTON HILLS, IL 60175
 Office: 630-584-5700
 Fax: 630-584-5775
 E-mail: foia@villageofcamptonhills.org

REQUEST FOR PUBLIC RECORDS

FOR OFFICE USE Date Received: _____ Due Date: _____

Received By: _____ Request Number: _____

Name: _____

Address: _____

Phone - email - Fax _____

Records Requested: _____

Department, Board or Commission from which records are sought: _____

Will material be used for commercial purposes? Yes No

Requester Signature: _____ Date: _____

How do you want us to notify you: Phone email Fax Mail

Do you want copies of the records? Yes View Only Contact First Certified

FOR OFFICE USE

Date Requestor Notified Records Ready _____ By _____

Records Provided via: In Person Mail Fax E-mail

Records provided by: _____ Date provided: _____ Copy Charge _____

Payment Method: Cash Check Check # _____

Records Received By: _____ Date: _____