



2011 ANNUAL VILLAGE PRESIDENT'S REPORT

April 17, 2011 marks the completion of the fourth year of the Village of Campton Hills. This year was a good year. The Village continued to be fiscally responsible by growing its Reserve Fund and having a healthy beginning balance to start Fiscal Year 2012. At the April 2011 election, all four Village Board incumbents were reelected for another four-year term.

The Village Board adopted "A Declaration of Incorporation," a "Vision Statement" and a "Mission Statement" to guide the Village's future earlier this year.

A DECLARATION OF INCORPORATION

When in the course of a community's growth, its citizens come to share a common vision of the future; those citizens are compelled to act swiftly and decisively to secure that future. Should political ties connect them to those who may not share, or may even be at odds with, that vision, these citizens are compelled to take up cause to alter or, ultimately, sever those ties. Incorporation becomes the lever by which a community achieves its independence, and secures its values and vision.

We believe these values are self-evident, given the peoples' willingness to nurture and protect them. Taking its lead from its residents' past initiatives, the Village of Campton Hills will empower its school districts; serve its citizens; preserve its farmland; foster an environmentally sound use of open space; provide ample recreation opportunities for all, and develop its new neighborhoods with care, control and foresight. Within its borders, it will maintain its semi-rural nature and, by promoting appropriate commercial centers, will strengthen its economic base with imagination and intelligence.

The Village will be stalwart in its pursuit of these values. The Village will be a good citizen of the county, the region and the state. It will lead when asked, cooperate when required, and filter all its decisions through the prism of its residents' ultimate wellbeing.

MISSION STATEMENT

Entrusted by its citizens, the Village of Campton Hills is dedicated to delivering municipal services in the most responsive, cost effective, and efficient/proficient manner. Campton Hills is committed to upholding high quality of life standards by supporting its school districts, maintaining family values and agriculture traditions, preserving natural resources, encouraging environmental stewardship, supporting passive and active recreational opportunities, honoring rural heritage and generating a strong business foundation for present and future residents and visitors.

VISION STATEMENT

Residents of the Village of Campton Hills wish to maintain the semi-rural quality of their environment and its associated lifestyle. They wish to control their own destiny, act so that property values increase over time at a greater rate than market averages, and insure the continued excellence of the schools that educate their children.

The Village of Campton Hills will be an aesthetically appealing, fiscally viable, family oriented community striving to provide excellent educational, social, recreational, and cultural opportunities. The Village will foster a strong residential and business community, with concern for ecological stewardship while cooperating with other governmental bodies and agencies. Campton Hills will also work with area school districts to provide an exceptional education for their children. Campton Hills will strive to be an inviting and safe community that provides for the quality of life needs of its residents while preserving its character and heritage.

Below is a synopsis of last year's events and services provided.

2010 Census

The U.S. Census Bureau finalized the 2010 Census during the summer months and placed the Village's population at 11,131, down 2,352 since the 2008 Special Census. This reduction is due to those who moved away from the area (i.e. college kids), those who disconnected from the Village and vacant homes on the market at the time of the Census count.

Administrative Adjudication

Stephanie Impson, the Village's Administrative Adjudicator, heard three Zoning Violation cases last fiscal year.

Animal Control

The County provided animal control (stray dogs) services for the Village this fiscal year. Most municipalities do not pick up cats since there are no leash laws prohibiting cats to roam freely.

Annexation

No properties were annexed into the Village of Campton Hills in Fiscal Year 2011 (May 1, 2010 – April 30, 2011).

Beautification Committee

The Beautification Committee participated in Kane County's "Adopt-a-Trail" program and maintained a portion of the Great Western Trail. The committee also landscaped the portion of the sidewalk leading to the Great Western Trail located on the Northwest corner of Burlington Road and Route 64.

The Beautification Committee also decked out the Wasco area in red ribbons for the holidays. Central Development lit up the gazebo located at Route 64 and LaFox during the holidays and Trustee Lenkaitis and Community Relations Committee Chairman Jeff Huske once again decorated the evergreen in the gazebo.

Building Permits, Inspection and Development

The County once again provided building permitting and inspection services for the Village this last fiscal year. For a variety of reasons, I expect the Village Board will be looking into other providers for this service once the current contract expires.

In the last fiscal year, the Village received applications for one new single-family home building permit and one single-family home permit to rebuild after a fire. A Special Use Permit was also received for a new Fire Station located on Route 64. Five new businesses established uses during last year: Celtic Custom (Retail), Jazz-Me Up (Retail), Milano (Restaurant), Jalapeño Nacho Bar (Restaurant) and Stonebreaker Builders & Remodeling. Residents continue to remodel their homes, build swimming pools, install sheds and build fences; approximately 65 permits were issued for these purposes.

After careful scrutiny by the Village Plan Commission and the Village Board, the Norton Lake proposed subdivision located south of Route 64 between the Arbor Creek and Fox Mill subdivisions was approved. The Village is waiting for the developer to present the Norton Lake Unit 1 Plat (allows for the construction of 66 homes) with the necessary signatures prior to the Village signing the Plat of Subdivision. There is pending litigation between the Wasco Sanitary District and the developer, which is causing the delay of the Plat execution.

Community Events

The Community Relations Committee hosted the following events in 2010:

Farmer's Market from July through October
National Night Out
Heritage Farm Fest

The Beautification Committee participated in Kane County's Adopt-A-Trail program for a portion of the Great Western Trail within the Village.

The Police Department partnered with the DEA to sponsor a "Drug Take Back" program. They also participated in "Toy for Tots" and the "Law Enforcement Torch Run for Special Olympics Illinois." The toys collected by Village residents were the largest donation made to Toys for Tots this year from our region.

Eagle Scout candidate, Matt Andersen, from Boy Scout Troop #13 designed, funded and led the installation of two "Welcome To Campton Hills" signs on Route 64. The Village is grateful to Scout Andersen for his work on this project.

Economic Development Committee

The Economic Development Committee continued to meet monthly to look for ways to support our local businesses and plan for the future of the downtown Wasco area. The Committee made a recommendation to the Plan Commission related to the requirement of brick facades on commercial buildings within the Wasco business district.

Finances

At the end of the fiscal year, April 30, 2011, the Village is on target to have a \$175,000 Reserve Fund balance in addition to a 3/31/11 Fund Balance of approximately \$775,000 in the General Fund. As of this writing, the Village has an Accounts Receivables from State Shared Revenues (LGDF) of \$267,663.

Except for the leasing of four police vehicles and a \$15,000 loan from Kane County for the Village's contribution of SSA#2 and SSA#3, the Village continues to be debt-free.

A Letter of Credit was established in the amount of \$250,000 with First American Bank in case the Village had cash flow issues due to the delay in income tax revenue sharing from the state. To date, the Village has not needed to borrow any money from the Letter of Credit.

The Road and Bridge Fund has a cash balance of approximately \$59,500 designated for future maintenance of Plato Township roads.

The Motor Fuel Tax Fund has an estimated cash balance of \$208,000. In the last fiscal year the Village had two MFT Audits conducted, one for the period 4/17/07-12/31/09 and the other for the period 1/1/10 through 12/31/10.

The Finance Committee is watching the State Legislature closely as the State prepares to pass its upcoming budget. Several legislators have suggested a reduction in the Local Government Distributive Fund (LGDF) as a means of raising revenue for the state. In 1969, the municipalities agreed not to institute a local income tax in exchange for 10% of the state collected income tax. The state was to act as a collection agency on behalf of the municipalities. Last fall, the state increased personal income taxes from 3% to 5% and the corporate tax rate from 4.8% to 7% through 2015, when the rates would drop to 3.25% and 5.25% respectively. At the same time, the personal income tax and corporate taxes were increased, the state legislators voted not to share the additional revenue with municipalities and to reduce the percentage shared with municipalities and counties from 10% to 6%. The Village, along with every other municipality, is lobbying our legislatures not to balance the state's budget by decreasing the revenues owed to municipalities. The State Budget should be passed by the last day of May; otherwise it will require a 3/5ths majority vote.

Grants

The Village used the remaining funds from the \$391,000 of ARRA grant to pave the eastern portion of McDonald Road. Again, this funding would not have been available if we were not a municipality.

A balance of \$98 remains from the \$25,000 appropriation from Congressman Foster. This money is earmarked for a new computer monitor. The \$25,000 grant was used to purchase laptop computers for the Police Department, four Garmin GPS units and four in-squad camera videos.

A \$3,764 COPS grant was received for new radios this fiscal year. A \$1,255 match was required of the Village to purchase six new radios and chargers.

The Village received \$12,224 from the 2010 STEP (Sustained Traffic Safety Enforcement Program) grant to hire part-time officers to enforce speeding, DUI and seat belts laws in an effort to improve traffic safety.

\$2,500 Sustainable Watershed Action Team (S.W.A.T) grant – The Village Plan Commission recommended the “Green Infrastructure Plan,” made possible through the Sustainable Watershed Action Team/Chicago Wilderness grant to the Village Board. Trotter and Associates also made a substantial in-kind donation to assist in the project and the Conservation Design Forum recommended conservation related ordinances to consider using in the updated version of the Village's Comprehensive Land Use Plan.

Chicago Wilderness/S.W.A.T grant made possible through the Grand Victoria Foundation to continue S.W.A.T.'s efforts with green infrastructure implementation in Campton Hills. The value of this grant is between \$10,000-\$20,000 and requires a match by the Village.

A \$10,000 matching grant from the Kane County Small Cities Grant for land planning assistance for the Wasco Business District was received this fiscal year.

The Village received a Local Technical Assistance grant from the Chicago Metropolitan Agency of Planning for assistance in writing ordinances to better implement the Village's Comprehensive Land Use Plan. This grant is valued to be worth between approximately \$150,000.

Several years ago, the Village received a grant from the State Capital Infrastructure Plan in the amount of \$85,000 from both Senator Chris Lauzen and Representative Kay Hatcher for storm water and sewer infrastructure improvements. The Village is still waiting for funding by the State for these grants.

Information Technology

Gary Guilde is scheduled to perform an analysis of the Village IT infrastructure and make recommendations to improve the system. The Village purchased five new laptops and one new

desktop this Fiscal Year. There continues to be a desire to host our own email addresses, provide remote access, update various software programs and continue to improve hardware issues.

Intergovernmental Agreements (IGAs)

The Village works cooperatively with other units of government and organizations to provide services in the most efficient manner possible. The Village has the following agreements with other agencies:

- Agreement with Kane County to provide emergency dispatch services
- Campton Township Highway District (IGA for maintenance of Campton Township roads)
- Campton Township Highway District (IGA for maintenance of Plato Township roads)
- Joint Purchasing Act Participation with Illinois Department of Central Management Services
- Animal Control Agreement with Kane County
- Interagency Agreement with Illinois State Police to provide background checks for liquor licenses
- IGA with Kane County for funding of Construction Drainage improvements for SSA#1
- IGA between the City of Elgin, Plato Township Highway District and the Village for snow removal during the 2010/2011-winter.
- Agreement to “Adopt-A-Trail” with the Kane County Forest Preserve for maintenance of the Great Western Trail by the Beautification Committee
- Illinois Law Enforcement Alarm System Mutual Aid Agreement
- Kane County Regional Emergency Management Mutual Aid Agreement
- IGA with Kane County for the collection of Special Service taxes
- Illinois Public Works Mutual Aid Network Agreement
- Agreement to participate in Kane County’s Ride-In-Kane program
- Memorandum of Understanding with the Chicago Chapter of the Red Cross related to emergency services
- Memorandum of Understanding with Chicago Metropolitan Agency of Planning for Local Technical Assistance

Joint Environmental Resource Management Committee (Joint ERMC)

This committee, formed with members from both the Township and the Village, continued to work on issues related to preserving natural resources and ways to be good stewards of the land. They presented several recommendations to the Plan Commission including a Green Infrastructure Report, an amendment to the Village Code related to noxious weeds, and continued working on language for a Dark Skies Ordinance. They also assisted in securing several thousand dollars in grant funding.

Liquor Licenses

As Local Liquor Commissioner, I issued the following Licenses in the 2011 Fiscal Year:

<u>License</u>	<u>Name</u>
AP	Lighthouse Liquors, Inc.
AR	Old Towne Pub & Eatery of Wasco, Inc.
AR, P	Niko’s Wasco Bar & Grill Inc.
AR, P	Milanos
R (BYOB)	Thai Town II
AR	Restaurant 220 d.b.a Michel Angelos
F (24-Hr Special Event)	Illinois Green Industry Association (held at Wasco Nursery)

Thai Town II and Michel Angelos have yet to renew their liquor licenses for FY12.

Litigation

The Illinois Municipal League Risk Management Association (IMLRMA) defended the Village against a lawsuit filed by Marcel Lizak’s estate, which claimed that the Police Department improperly released

Mr. Lizak after a DUI arrest. The lawsuit filed in Federal Court against the Village was dismissed and the plaintiff withdrew the complaint filed in State Court. As of the time of drafting this report, there is no litigation pending.

During the past year, the Village had three other issues that required the expenditure of funds in preparation of litigation if negotiations were unsuccessful. The issues involved a Fox Mill zoning violation related to the rental of the farmhouse off LaFox Road, maintenance and transfer of required Fox Mill Public Open Space and zoning issues related to the construction of a fire station by the Fox River & Countryside Fire/Rescue District.

Zoning Officer Ranieri worked with violators to remedy various Village Code and Zoning Ordinance violations. Most of the complaints centered on property maintenance, drainage issues and illegal signs. For the most part, Zoning Officer Ranieri has been successful in addressing these concerns and only has a few issues that remain unresolved.

Plan Commission

The Plan Commission addressed various Zoning Ordinance issues this year and reviewed a number of requests for properties located within the 1.5-mile jurisdictional planning area and provided input to the County. The Plan Commission made recommendations to the Village Board related to a Green Infrastructure Plan, which was presented by the Joint ERM and the requirement of brick facades for new commercial buildings within the Wasco Business District. The Plan Commission began preparing for updating of the Comprehensive Land Use Plan in Fiscal Year 2011. The kick-off meeting will be held on May 2, 2011.

Risk Management (Insurance)

The Village participates in the Illinois Municipal League Risk Management Association (IMLRMA) risk management pool with other municipalities and this year there were no new claims filed against the Village.

Roads

	<u>Miles</u>
Village Roads located in Campton Township	79.331
Village Roads located in Plato Township	7.228
Other Roads (includes private roads)	1.505
County Roads	16.084
State Roads	<u>7.9567</u>
Total	112.1047

The following road maintenance was completed in 2010:

Campton Township- 2010 Construction Season

- Fox Mill Blvd. and Willowbrook Dr. received a 2" over-lay of asphalt.
- The following roads were treated with a slurry material to prolong the life of the roads:

Abbey Glen Dr., Abbey Glen Dr., Brookhaven Ln., Cambridge Ct., Crescent Ln., Farrier Point Ln., Osage end of cul-de-sac, Overcup south end of cul-de-sac, White Pines Ln.

Plato Township – 2010 Construction Season

- Sunny Hills Circle in the Tall Pines Subdivision was repaved.
- Four culverts were replaced on Kendall Road in preparation for repaving.

- The Tall Pines subdivision roads received another layer of slurry material to prolong the life of the existing road.
- The Woodbridge subdivision roads received a layer of slurry material to prolong the life of the existing road.
- McDonald Road from Cloverfield to west of Arlington Estates was resurfaced thanks to an American Recovery & Reinvestment Act (ARRA) grant, which would not have been available without having a Village.

Personnel Changes

- Treasurer Behrens resigned at the beginning of the Fiscal Year to accept a position with Kane County.
- Accountant Mary Slade, who was hired the previous year to prepare warrants, perform payroll duties and complete tax reporting documents, was appointed as Village Treasurer.
- The Village continues to staff the Police Department with six full-time and ten part-time officers thus providing for a total of two officers per shift. There was no change in the number of full-time officers this year; several part-time officers left and several new ones were hired.
- Ann Dinges, Administrative Assistant, was promoted to Human Resources and Accreditation Manager. Until appropriate clerical staff is hired to take over the Administrative Assistant tasks, Ms. Dinges will continue to perform all three functions.
- Interns Christine Slade and Megan Abel continued to work part-time in Administration.

Police

The Police Department issued approximately 1.64 citations* per 8-hour shift for a total of 1,795 citations during the 2010 calendar year. See the Police Department Annual Report for details.)

**Citations include all moving and non-moving traffic violations (speeding tickets, uninsured motorist violations, expired registrations, equipment malfunctions, illegal turns, illegal stops, etc.)*

Police Vehicles

The Village leased another Ford Crown Victoria Police Interceptor to replace one of the original Police Cars purchased in 2007. The last of the three original used Ford Crown Victoria Police Interceptors was sold for \$1,500 in January.

Police Vehicle Fleet

- 1 Ford Expedition
- 4 Ford Crown Victoria Interceptors (3 marked, 2 unmarked)

Open Space

With the approval of the Norton Lake subdivision and the requirement of the Village’s Land/Cash Ordinance, the developer set aside four acres within the development to be used as a public park.

Campton Township purchased the Grey Willows property during the last fiscal year, which is located within the Village limits. This is a beautiful piece of property and I congratulate the Township on their purchase.

The Kane County Forest Preserve was successful in passing an open space referendum at the last election and it has been reported a large parcel adjacent to the Village borders west of Corron Road and north of Silver Glen is being considered for purchase. This property was purchased for development by the Residential Land Fund and was annexed into the City of Elgin. The property received approval from the City of Elgin to build approximately 600 homes.

Records Management

This fiscal year, the Village hired Christine Martin to assist the Village in compliance with the State Records Retention Act and draft a Records Management Plan. The Village is waiting to receive the State's formal Record Retention Requirement Report.

Storm Water Drainage

The Village continues to assist residents whom have storm water drainage issues. The Village continues to wait for the State to fund an \$85,000 capital grant for storm water drainage improvements.

ZBA

The Zoning Board of Appeals held one public hearing for a variance request in Fiscal Year 2011.

With the unstable economy, the continued high rate of unemployment, plus the State's continued financial crisis, municipalities continued to have difficulty providing services while staying in the black or depleting their reserve account. Our Village has continued to "live within its means" and, I am happy to report, is operating in the black and at the same time managed to increase its Reserve Fund in the last Fiscal Year due to discipline and sacrifice. The Village does not rely on a large percentage of revenue from building permit fees, sales taxes or property taxes. We are hopeful that our Legislators will balance their budget without decreasing the percentage of shared revenues to municipalities and counties.

Our Board continues to focus on fiscal responsibility while providing municipal services. Once the state has resolved their budget issues, the Village will be in a better position to plan for the future. There is a continued need to add additional administrative help to assist in the day-to-day tasks of running the Village. At some point in the future, there may also be a need to look for additional space for Village Hall. The Finance Committee is committed to overseeing these needs and making sure the Village is on sound financial footing prior to implementing any expansion.

I continue to be proud of the efforts of the more than 50 committee members and numerous other residents who volunteer their time to the Village. I am also grateful that the voters elected me to lead our Village for another four years. If you have an idea, suggestion, concern or criticism, please do not hesitate to speak up. I also encourage you to get involved on a committee or to at the least attend some Village Board meetings to learn how your government works. One of the best things about my job is meeting new people and making new friends. I look forward to seeing what we can accomplish together in the future.

Respectfully submitted,



Patsy Smith
Village President